7. SC, ST, OBC and PWD (PH) candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and PWD (PH) candidates will be accommodated against the general/unreserved vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, and PWD (PH) candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

A person with physical disability (OH/HH/VH) who qualifies the examination under General standards can be appointed against an unreserved vacancy provided the post is identified suitable for person with disability of relevant category.

SELECTION PROCESS:

Management Trainees (MTs):- The selection process will be consisting of Written Test (WT), Group Discussion (GD) and Interview (I) for Management Trainees (MTs).

Manager (Hindi):- The selection process will be consisting of Written Test (WT) and Interview (I) for Manager (Hindi).

PATTERN OF WRITTEN TEST:

The Written Test will comprise of -

One Paper : Paper-I only for the Post Code A, B & C and

Paper III and Paper IV for Post Code I {Manager (Hindi)}.

The pattern of Paper-I will be same for Post Code A, B, C, D, E, F, G & H. Candidates applying for any ONE of the Post Code D, E, F, G & H will appear in Paper-I to be followed by Paper II. Candidates applying for Post code I will appear in Paper-III to be followed by Paper-IV. Examination may be conducted on same day or on different dates as per Zone wise and/or Post wise depending on the volume of applications received and other factors. Depending upon administrative exigencies / requirements Written Test may be held separately for particular Post(s) / Categories / Cadres.

Note: WRITTEN TEST for Paper - I & Paper - II and Paper – III & Paper IV shall be held in single sitting only.

Pattern of Paper – I and Paper – II shall be as follows:

**Paper-I (Duration - 90 minutes):**

120 Multiple Choice Questions of General Aptitude consisting of Reasoning, Data Analysis, Computer Awareness, General Awareness, Management and Current Affairs for the post of Management Trainees (General / Depot / Movement / Accounts / Technical / Civil Engineering / Mechanical Engineering / Electrical Engineering).

**Paper-II (Duration - 90 minutes):**

I. 120 Multiple Choice Questions on General Accounting and Finance for candidates applying for Management Trainee (Accounts)

   OR

II. 120 Multiple Choice Questions on Agriculture, Food Science and Technology, Agricultural Engineering & Bio Technology for candidates applying for Management Trainee (Technical)

   OR

III. 120 Multiple Choice Questions on Civil Engineering / Mechanical Engineering / Electrical Engineering for candidates applying for Management Trainee (Civil Engineering / Mechanical Engineering / Electrical Engineering).
Pattern of Paper – III and Paper – IV shall be as follows:

Paper-III (Duration-90 minutes)

120 Multiple Choice Questions on General Hindi, General English, General Awareness, General Intelligence, Computer Awareness, Management and Current Affairs for candidates applying for the Post Code I Manager (Hindi).

Paper-IV (Duration-90 minutes):

i. Translation - 2 Passages, one each from Hindi to English and vice-versa.
ii. 2 Essays each in Hindi & English.
iii. Letter Writing, one each in Hindi & English.
iv. Precis Writing, one each in Hindi & English.

Note-

Management Trainees (MTs):- Candidates are to be shortlisted for Group Discussion / Interview on criteria of 50% marks in Written Test for unreserved categories and 45% marks for all reserved categories including Persons with Disabilities. The number of candidates to be called for Group Discussion / Interview shall generally be five times and minimum three times the number of vacancies on the basis of merit in the Written Test from amongst the qualified candidates cadre wise / zone wise / category wise. A candidate has to appear in all the phases of the recruitment process to be eligible for the selection. The candidates are advised to keep in touch through the Website.

The merit of Written Test, for post code A,B & C will be decided on Paper-I and for post code D or E or F or G or H, the merit will be decided on Paper-I & post specific Paper-II.

Manager (Hindi):- Candidates applying for Manager (Hindi) posts will be shortlisted for evaluation of Paper-IV, based on their marks in Paper-III; and Paper-IV of only the short-listed candidates will be evaluated. There will be a minimum qualifying mark for Paper-IV, only those candidates who secure the minimum qualifying marks will be considered for final selection. Final selection will be on the basis of marks secured by the candidates in Paper-III and Paper-IV, subject to securing the minimum qualifying marks in Paper-IV.

Paper-IV will be evaluated for only those candidates in the Merit list within Ten times (subject to availability) the number of zone-wise vacancies available for Manager (Hindi) posts based on their marks in Paper-III. In case the requisite number of candidates are not available to fill up the vacancies, at the discretion of Competent Authority, an additional list for evaluation of Paper-IV may be drawn based on the merit of Paper-III.

The Question Paper for Written Test will be bilingual i.e. in English and Hindi.

Visually Handicapped (VH- B, LV) candidates with visual disabilities of 40% (forty percent) or above can avail the assistance of a Scribe in the Written Test. Question Papers and Answer Sheets will not be provided in Braille. Scribe shall also be provided to the candidates with Locomotor Impaired candidates having disability in both hands and arms (OH - BA & BLA). Compensatory time shall also be provided to the VH as well as Locomotor Impaired candidates as per extant instructions. The said assistance shall be provided subject to such request being made in the Application Form.

No attendant of VH/Cerebral Palsy candidates will be allowed inside the examination premises. Persons with visual Disability of less than 40% (forty percent) will not be considered as visually handicapped persons and will not be eligible for assistance of a Scribe.